

2019

**UNFPA as Administrative Agent
Annual Report 2019**

Report Outline

Snapshot: UNFPA as Administrative Agent for pass-through Joint Programmes and Multi-Donor Trust Funds in 2019

UNFPA Administrative Agent Report 2019

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SNAPSHOT: UNFPA AS ADMINISTRATIVE AGENT FOR PASS-THROUGH JOINT PROGRAMMES AND MULTI-DONOR TRUST FUNDS IN 2019	
Size of portfolio: 32 JPs	Transfers to Participating Organizations: USD 94.22 million
Volume of portfolio: USD 99.81 million	Administrative Agent fee: USD 998,105.00
Number of participating organizations: 6	Balance held on behalf of donors as of 31 December 2019 USD 20.50 million
Number of donors: 13	

UNFPA Administrative Agent Report 2019

I. INTRODUCTION

Since 2007, UNFPA started to perform as an Administrative Agent (AA) for pass-through fund mechanism and continued to work actively with sister agencies in 2019 and took part in multi-stakeholder action that capitalizes on the consolidated strengths of UN entities under UN Development System pooled funding mechanisms.

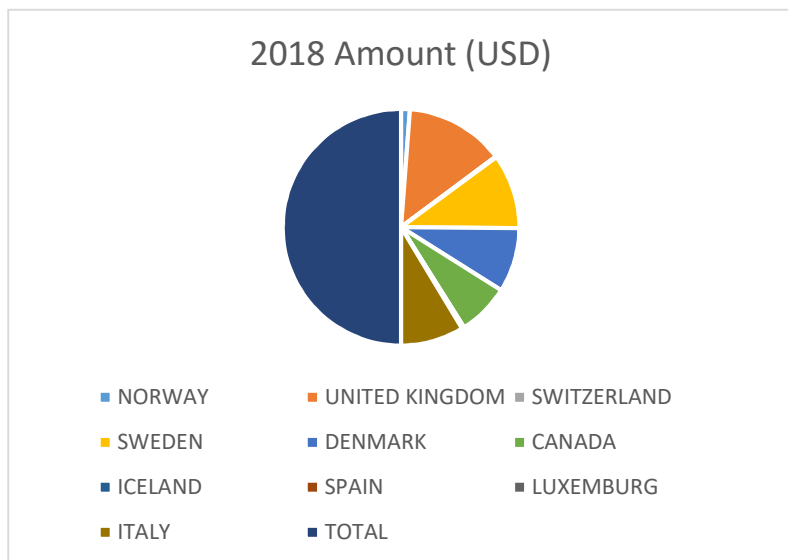
UNFPA, as an AA, is actively engaged in the design of the pass-through funds, in collaboration with donors and participating agencies. The Joint Programmes where UNFPA acts as an AA are critical to UNFPA's mandate and focuses on the three zeros – zero maternal death, zero unmet need for family planning and zero violence against women, including harmful traditional practices for adolescent and youth.

SUMMARY OF ANNUAL AND CUMULATIVE ADMINISTRATIVE AGENT ACTIVITY

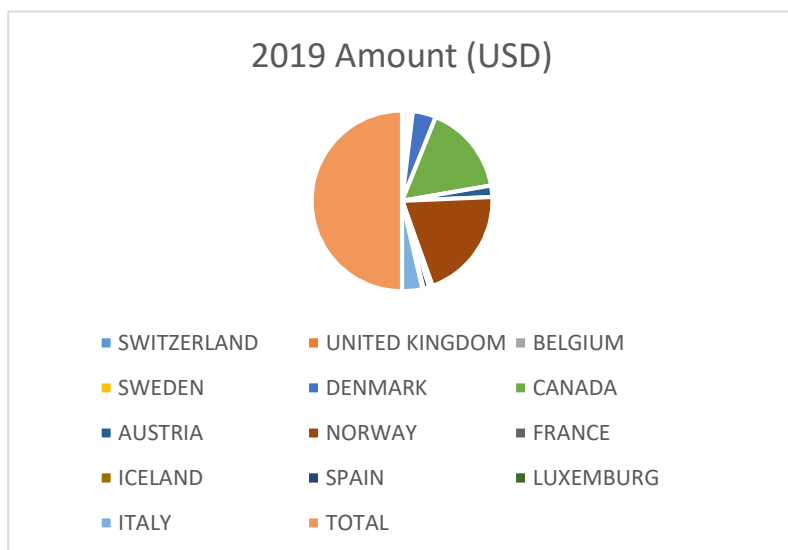
II.1. Status of Administrative Agent portfolio

The UNFPA AA portfolio had a total deposit in 2019 of USD 99,810,464, which is an increase from a total deposit of USD 83.45 million of 2018. This is a net increase of 19.6%. This is important to note as deposits declined in 2015 by 66% compared to 2014.

Graph 1: The annual donor contributions 2018 to 2019 comparison



2018	
Donors	Amount (USD)
NORWAY	2927058.00
UNITED KINGDOM	33420519
SWITZERLAND	288889.00
SWEDEN	25081015.00
DENMARK	21710646.00
CANADA	17513003.00
ICELAND	200000.00
SPAIN	455063.00
LUXEMBURG	119474.00
ITALY	21222642.00
TOTAL	122938309.00



2019	
Donors	Amount (USD)
NORWAY	10,899,182.56
UNITED KINGDOM	463,867.43
SWITZERLAND	181,194.91
SWEDEN	271,152.37
DENMARK	2,245,930.43
CANADA	8,768,094.96
ICELAND	200,000.00
SPAIN	550,055.01
LUXEMBURG	109,890.11
ITALY	1,969,365.43
AUSTRIA	1,111,111.11
FRANCE	148,514.85
NORWAY	10,899,182.56
TOTAL	27,043,501.38

II.2. Participating UN Organizations in UNFPA -administered funds

In 2019, the following organizations and their partners worked together to deliver results in 2019: UNFPA, UNICEF, UN Women, WHO, OAHO/WHO, UNAIDS and IAEA.

II.3. Administrative Agent services delivered and achievements

In 2019, UNFPA continued to get donors on-board and signed agreements to join the third phase of the Global Joint Programme on Elimination of Female Genital Mutilation with existing and as well as new donors. This Global JP's third phase started in 2018. UNFPA also acts as an AA for another Global programme on Cervical Cancer. Similar to previous years, UNFPA as the AA maintained 100% of deposit recordings, due notifications, as well as transfers to agencies were executed within 3-5 days when all required documentation was provided and adequate funds available.

UNFPA continued to provide advice to the participating agencies during fund set up, liaised and negotiated with donors and signed SAAs on behalf of PUNOs, provided guidance and resolved administrative problems during implementation, kept records of AA activities, shared information, consolidated and issued due reports.

II.4. Management results supporting administrative agent functions

UNFPA has in place resources dedicated for financial reporting of AA related activities since 2007 and over the years have worked to strengthened the existing mechanisms for better fund management of the AA function. Currently the AA information is available at <http://www.unfpa.org/joint-programmes-pooled-funding>, while UNFPA is working on the dedicated and improved external interface which will be completed by 2020.

II.5. Financial analysis of administrative agent income

In line with AA protocol and the signed Standard Administrative Arrangements (SAA) and Memorandums of Understanding (MoU) for the individual funds UNFPA charges a standard administrative fee of 1% of each contribution amount to meet the costs of performing the AA functions. There is always a delay between the receipt and utilization of such funds, due to the fact that the income being recognized all upfront while the related expenses are distributed and recognized across multiple years in line with the duration of the commitment.

The total AA fee for 2019 were USD 998,105, with was an increase from the AA fee of 2018 (USD 842,983). UNFPA employs a number of financial and other staff through this funding to provide advisory services, make timely disbursements, accurate and compliant recording of transactions, and reporting on these funds.

In terms of sustainability and future volume, the size of the AA portfolio will be largely dependent on the shape of the broader financing architecture and associated funding mechanisms to meet sustainable development challenges central to UNFPA's mandate.

III. Oversight

Evaluations or audits on the Administrative Agent related financial information is included in the external audit conducted by the UN Board of Auditors. The choice of engagements included in the yearly internal audit work plan depends on the outcome of the audit risk assessment of UNFPA and the resources available to the Office of Audit and Investigation Services. Transactions recorded in the UNFPA books, including those related to JPs or MDTFs, are audited by the Board of Auditors. So far, no indication from a Steering Committee for getting assurance on a particular JP or MDTF for which UNFPA is the AA (together with the funding for doing so) has been expressed. Notwithstanding the above,

IV. Lessons Learnt and Knowledge Management

Development of a dedicated webpage is in the final stage and will go live by the last quarter of 2020. This webpage will provide both financial and normative information regarding the Joint Programmes for the donors and the general public. The webpage is designed to provide information on expenditure by region and country and will also have stories from the fields where the programmes are being implemented.